

DD/S 67-6377

NE/BF-67-61

25X1A

MEMORANDUM FOR: Deputy Director for Support

THROUGH : Special Support Assistant,
Deputy Director for Support

SUBJECT : Establishment of [REDACTED] Facility at [REDACTED]

25X1A2d1

REFERENCES : (a) [REDACTED]-6058 (Copy Attached)
(b) DDS Memo of 6 April 1965 to DDCI
(Copy Attached)
(c) NE Memo of 9 September 1965 to DDCI
(Copy Attached)
(d) [REDACTED]
(e) [REDACTED]

1. This memorandum contains recommendations for your approval in paragraph 3.

2. [REDACTED] has been in successful operation for two years. The personnel assigned there are receiving special facilities and incentives as outlined in References b. and c. In order for these personnel to acquire such small personal items as cigarettes, toilet articles, soft drinks, beer and liquor, they must request the Logistics Officer in [REDACTED] to purchase these for them. This system requires the maintenance of financial records and collection of funds for each individual order, both at the site and in [REDACTED]. The establishment of a bulk-type system would reduce the numerous small orders to one or two large consolidated ones a month. The accountable officer would sell the items to the personnel at cost on a cash basis. This system would reduce the administrative work load to a minimum and make the essential items available to all personnel as required.

3. Pursuant to the authority granted under [REDACTED] it is recommended that the establishment of a small bulk-type [REDACTED] Facility be approved and that an estimated amount of \$4,000 needed for the initial stock be charged off to the [REDACTED]

25X1A6a

25X1A6a

25X1A

25X1A2d1

Project and recorded in a memorandum control account. It is also recommended that any minor losses which might be incurred through breakage, be charged off every six months thus maintaining the \$4,000 stock level.

25X1A9a

Chief, Near East and
South Asia Division

Attachments

The recommendations contained in
Paragraph 3 above are approved. *

FOIAb3b

Deputy Director for Support

24 Nov. 1967
24
Date

25X1A6c

- * Using Central Employee Activities funds rather than appropriated funds, and as related in ~~4189~~ dtd 13 Nov 67 rather than as requested in para 3 above. *4819*